

REPORT OF THE SUPPORT MINISTRY FOR FINANCE AND ADMINISTRATION (SMFA) TO THE ORDINARY MEETING OF THE SYNODICAL COMMISSION 18-21 JULY 2022 AT GOURIKWA RESERVE

Dear Chairperson and Members

The SMFA herewith wish to report as follow on the matters listed hereunder.

1. COMPOSITION OF MEMBERSHIP

- 1.1. The Chairperson Rev. C. Goeiman
- The CEO Rev. GD. Baartman
- Rev. LL. Plaatjie
- Rev. B. Coraizin
- Dr. LLM. MacMaster
- Rev. BS. Mbenenge
- Rev. P. Gcaza
- Rev. GJA. Schreiner
- Sr. P. Duna
- Sr. S. De. Bruin

SC takes notes that Rev. MP. Gcaza has not been attending any meetings since 2021.

1.2. Meetings held:

- 27 August 2021- Executive
- 22 October 2021- Executive
- 03 December 2021- Executive
- 04 February 2022- Executive
- 25 March 2022- Executive
- 27 May 2022- General Meeting

NOTED

2. OFFICE

In February 2022, the SMFA decided to put the staff back to their normal salary, because of a positive increase in. As a result, the office hours returned to normal and staff working 5 days a week. EFT Payments will be on Tuesdays and Fridays.

Recommendation 1

1.1 The SC takes note of the office hours.

1.2 Ministries must send their expenses invoices to the office before the EFT payment days.

2.1 Vandalism of Vehicle

The garage at the office was burgled in January 2022 and the office vehicle was vandalized and stripped of the engine parts. The insurance company wrote off the vehicle, and the amount of R 55 000.00 (fifty-five thousand rand only) was paid out

NOTED

3. STAFF MATTERS

- 3.1 Since our last SC meeting two staff members resigned. Mr. G. Galant resign due to health problems and Mrs. M. Daniels resign for personal reasons.

Proponent. D. Jacobs was temporarily appointed in the place of Mrs. M. Daniels as a Junior Bookkeeper.

NOTED

3.2 Salary Increase

The SMFA approved a 5% salary increase for staff. The CEO and Liaison Officer received a 3.5% increase as recommended by the General Synod for ministries.

NOTED

4. PROPERTY MATTERS

4.1 Decoligny

4.1.1 Land Invasion

The situation with regard to the land invasion has not changed. Communication with our lawyer Mr. Le Roux has become non-existent since we cannot get hold of him since April 2021.

4.1.2 Mr. Carl Laing

It was brought under the attention of the SMFA that Mr. Laing was one of the instigators behind the land invasion. Mr. Laing is also occupying one of the houses at Endulini illegally since 2018 and has not paid for any rental. In 2021 SMFA applied for an eviction order against him and the process is still ongoing. In the meantime, we also applied for a judgment summary on his outstanding rental fees and the sheriff confiscated one of his vehicles to be auctioned.

NOTED.

4.1.3 Development

In October 2021 the SMFA received notice from Mr. John. Schooling of STAG that the National Department of Human Settlements sent out an RFP (Request for proposal) for the development of Human Settlements villages across the country. Mr. Schooling suggested that STAG and the Cape Regional Synod should respond to this RFP by sending them the previously approved development plans.

The SMFA approved this and STAG applied for funding for the development of Decoligny. We are still waiting for the final decision from the National Human Settlements.

NOTED.

4.1.4 KSD Municipality

In February 2022 the SMFA received urgent communication from the KSD municipality with regard to them spending money received from the National Department Human Settlements on informal settlement in its geographical area.

Subsequently an urgent meeting was arranged and held in Mthatha on the 14 February 2022 between members of the SMFA and the delegation of KSD led by the Mayor and the Director of Human Settlements of KSD.

During the meeting it was recognised that the municipality was not allowed to spend money on properties that does not belong to the state. Their proposal to buy the invaded part of Decoligny from the Church. An offer of 40 million rand was put on the table. The CEO had sent all the necessary documentation to the Director of Human Settlements of KSD in order for them to evaluate the property.

To date we are still waiting for their response.

NOTED

4.1.5 Theft of Vehicle

It was reported to the SMFA in January 2022 that the congregation of Decoligny appointed a security guard to patrol their property. The manager of Decoligny made the vehicle of the Synod available to this security guard without the consent of the SMFA. The security guard then disappeared with the vehicle in December 2021. A case of theft was reported to the police after which the insurance paid out the value of R 42 000.00.

NOTED

4.2 Minnie Hofmeyer

- 4.2.1 Ten units are completed and ready for occupation, while 9 units still have to be completed. However, the contractor Mr. Abel Jordaan has never submitted the building plans and rezoning application to the Breede River Municipality . As a result of this the municipality is not able to provide us with certificates for occupancy.

The SMFA in the meantime appointed a town and regional planner/architect from Worcester Mr. Tertius Smith, to negotiate between the SMFA and the municipality. He submitted the building plans, as well as the application for rezoning. We are still waiting for the result of this

The SMFA decided that Mr. Jordaan should be held accountable and that we must reclaim the monies paid to him with regard to the professional expenditure. We consulted our lawyers MHI and asked them to reclaim this money from Mr. Jordaan.

Recommendation 2

SC approves the action of the SMFA and agrees that the professional expenditure fees paid to Mr. Jordaan should be reclaimed.

4.2.2 WESTERN CAPE LEARNING CENTRE (WCLC)

A new 5-year contract with WCLC was concluded and signed in November 2021.

NOTED.

4.3 Bet-El Farm

The sale agreement between the Synod and Propvison was cancelled due to Propvisions inability to find financial aid and a suitable investment partner.

NOTED

4.4.1 Nuwe Hoop Centre

The Centre at Nuwe Hoop required repairs and general maintenance. The contract was given to RECA Construction Pty Limited, negotiated by Diaconia. An amount of R 2 699 440.73 (two million six hundred and ninety nine thousand four hundred and forty rand and seventy-three cent) was paid out.

NOTED

4.4.2 Dorp Huis Erf 5802

The sales process for this property is still ongoing and will hopefully be concluded in December 2022

NOTED

4.4.3 Altona Farm

According to the sale agreement the Regional Synod received a one-hectare of land from the original Altona farm. However, we don't know the exact location of that piece of land and the local municipality in Worcester is also not able to locate it.

The office is in the process to research the location of the piece of land.

NOTED

4.5 Steinthal Development

Due to various difficulties, the SMFA and Thycolotan had not yet signed a formal contract.

NOTED

4.6 Jeffreys Bay Youth Camp

The SMFA received a request from the Congregation of Humansdorp to assist them in repairing and developing their property in Jeffreys Bay. The property is currently being used by a ward, to hold their services and as a facility for youth development. The SMFA have decided to assist the congregation in the development of the property to the benefit of both the congregation and Synod.

NOTED

5. GENERAL ADMINISTRATION MATTERS

5.1 Bepaling 23.1

The following sentence of stipulation 23.1 was meant to be a transitional measure in the 2014 Church Order and should not have been part of the 2018 Church Order:

“ Leraars wat reeds opgehoopte verlof het, moet reëlings tref met hul kerkraad om dit te neem of Kerkrade kan dit ook uitbetaal tot hoogstens drie maande . Verlof val die predikant pro rata vanaf die bevestigings datums toe.”

As a result of this some ministers unfortunately take advantage of this stipulation to the detriment of their congregations.

Recommendation 3

The SC decides that the named sentence shall no longer be regarded as part of stipulation 23.1. As such no minister is allowed to claim unpaid , or un-used leave, under any circumstances, except when receiving demission from the congregation .

5.2 Stipulation 29.6/ General Synod Stipulation 10.6

It has come to the attention of the office that some relieving ministers (“ konsulente”) ask charge their congregation to pay them more than the Synodical approved fees. This leads to a practice where konsulente is paid a second salary, resulting in a negative impact on the filling of the vacancy and the calling of a new minister.

This particular stipulation was included to ensure uniformity in fees for all relieving ministers and to avoid the very malpractice. It needs to be reiterated that any congregation that pays their konsulente more than the prescribed amount is abusing the stated church order stipulation and accounting policy, making them liable for wasteful expenditures.

Recommendation 4

The SC confirms and correct interpretation and application of Stipulation 29.6 and urges Presbyteries to hold congregation and ministers accountable with regard to the stated stipulation.

5.3 Motor Loans

There are 8 ministers owing a total of R 28 000.00 (Twenty- eight thousand rands) towards their motor loans. One of them has passed away. The office has sent them letters urging them to repay their outstanding balances.

NOTED

5.4 Study Loans

- 5.4.1 The outstanding amount owed by Ministers of the Word is R 783 776.37(seven hundred and eighty-three thousand seven hundred and seventy-six rand). Letters of demand have been sent out to these ministers with the hope that they will respond favourably. However, only a few have responded. We are still in the process to find the contact details of students who never finished their Theological training. Their outstanding debt is R 658 278.73 (six hundred and fifty and eight thousand two hundred and seven – eight rands).

Recommendation 5

5.1 SC approves the measure taken by the CEO.

5.2 SC decides that if ministers do not pay their debt that the SMFA and the CEO might institute legal procedures against the debtors for the recovery of the outstanding amount.

5.4.2 Ministers who have reached retirement age – ANNEXURE H

A few ministers have reached the age of retirement, and have up to now refused to pay their outstanding study loan.

Recommendation

SC decided to get a garnishing order against those ministers Pension Fund in order to recover the outstanding loan debt.

5.4.3 Salary Subsidy

The Dutch Reformed Church (WC) has formally given notice in February 2022 of their decision not to make funds available toward the Salary Subsidy Fund as from 01 April 2022. Our Moderamen has taken up this matter with the Moderamen of the DRC.

Subsequently two payments have been made in the new financial year. There is not clarify yet whether this indicates a resumption of the contribution or just singular once-off payments. This situation has a negative impact on the Salary Subsidy Fund.

We are currently supporting 23 Congregation, and without the Dutch Reformed Church financial support, we will either have to minimize the payments or close down the fund.

NOTED

6. FINANCIAL AUDITED STATEMENTS

6.1 HEAD OFFICE – ANNEXURE A

6.2 LUS BOOKSHOP – ANNEXURE B

6.3 SALARY ACCOUNT- ANNEXURE C

6.4 SALARY SUBSIDY- ANNEXURE D

6.5 THEOLOGICAL SCHOOL- ANNEXURE E

6.6 DIACONAL SERVICES – ANNEXURE F

6.7 **SYNODICAL OFFERINGS** – Separate from booklet

7. **STEINTHAL REPORT – ANNEXURE G**

Your Commission being:

Rev. C. Goeiman
Rev. G. D. Baartman
Rev. B. Coraizin
Rev. M.P. Gcaza
Rev. B. Mbenenge
Rev. G.J.A. Schreiner
Rev. L.L. Plaatjie
Dr. L.L.M MacMaster
Sr. P. Duna
Sr. S De Bruin

ANNEXURE A

**UNITING REFORMED CHURCH IN SOUTHERN AFRICA
HEAD OFFICE**

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

HG CHARTERED ACCOUNTANTS

REGISTERED AUDITORS

DURBANVILLE

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
HEAD OFFICE

ANNUAL FINANCIAL STATEMENTS - 31 MARCH 2022

The reports and statements set out below comprise the annual financial statements presented to the Commission:

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HEAD OFFICE

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STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2022

| | <u>Note</u> | <u>2022</u> R | <u>2021</u> R |
|--|-------------|--------------------|--------------------|
| ASSETS | | | |
| NON-CURRENT ASSETS | | 126,052,690 | 117,874,741 |
| Property, plant and equipment | 2 | 18,782,173 | 102,677,586 |
| Investment property | 3 | 92,047,000 | - |
| Investments | 4 | 15,223,517 | 15,197,155 |
| CURRENT ASSETS | | 3,070,940 | 6,835,044 |
| Accounts receivable | 5 | 660,391 | 4,440,929 |
| Taxation receivable | | 24,992 | 92,616 |
| Cash and cash equivalents | | 2,385,557 | 2,301,499 |
| TOTAL ASSETS | | <u>129,123,630</u> | <u>124,709,785</u> |
| EQUITY AND LIABILITIES | | | |
| CAPITAL AND RESERVES | | | |
| Retained Income: Per statement of equity | | 102,613,660 | 118,382,735 |
| NON-CURRENT LIABILITIES | | 15,074,144 | 438,634 |
| Trust account | 6 | 438,634 | 438,634 |
| Deferred tax | 7 | 14,635,510 | - |
| CURRENT LIABILITIES | | 11,435,826 | 5,888,416 |
| Accounts Payable | 8 | 11,435,826 | 5,888,416 |
| TOTAL EQUITY AND LIABILITIES | | <u>129,123,630</u> | <u>124,709,785</u> |

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STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Notes</u> | <u>2022</u> R | <u>2021</u> R |
|-------------------------------------|--------------|-------------------------|---------------------------|
| Income | 11 | 13,435,517 | 4,815,156 |
| Staff cost | | (3,135,218) | (3,201,549) |
| Other operating expenses | 12 | <u>(7,815,355)</u> | <u>(3,187,289)</u> |
| Profit / (Loss) before taxation | | 2,484,944 | (1,573,682) |
| Provision for taxation | 10 | 381,359 | 39,166 |
| PROFIT / (LOSS) FOR THE YEAR | | <u><u>2,866,303</u></u> | <u><u>(1,534,516)</u></u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
HEAD OFFICE
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2022

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| | BALANCE 31 03 2020 | NETT PROFIT/ (LOSS) FOR 2021 | BALANCE 31 03 2021 | PRIOR YEAR CORRECTIONS | TRANSFERS | NETT PROFIT/ (LOSS) FOR 2022 | BALANCE 31 03 2022 |
|--|-----------------------|------------------------------------|-----------------------|---------------------------|-------------|------------------------------------|-----------------------|
| Administration Fund | 30,620,916 | (1,458,687) | 29,162,249 | (18,721,521) | 6,410,817 | 2,378,142 | 19,229,687 |
| Assistance Fund | 165,012 | (2,385) | 163,647 | - | - | (6,398) | 157,249 |
| Bet-El School Building Trust | 437,006 | 20,246 | 457,252 | - | - | 15,756 | 473,008 |
| Building fund | (17,922) | - | (17,922) | - | - | - | (17,922) |
| Buildings Maintenance Fund | 1,354,809 | - | 1,354,809 | - | - | - | 1,354,809 |
| Pensioners Support Fund | 634,616 | - | 664,018 | - | - | - | 688,698 |
| Car Loans Fund | (7,485) | (1,215) | (8,700) | - | - | (968) | (9,668) |
| Congregational Ministry fund | (319,419) | - | (319,419) | - | - | - | (319,419) |
| Government Loans Fund | 11,880,893 | - | 11,880,893 | - | - | - | 11,880,893 |
| Jansen Trust fund | 69,340 | 3,213 | 72,553 | - | - | 2,500 | 75,053 |
| JS Davel Trust funds | 852,819 | (54,792) | 798,027 | - | - | (55,636) | 742,391 |
| Men Society Fund | (82,595) | (3,547) | (86,142) | 86,143 | - | (3,831) | (3,830) |
| Men-legacy | 566,309 | 16,591 | 582,900 | - | - | 10,117 | 593,017 |
| Missionaries, Ministers, Widows and Orphans Pension Fund | (124,576) | - | (124,576) | - | - | - | (124,576) |
| Natal Support Fund | 2,475 | - | 2,475 | - | - | - | 2,475 |
| Peninsula Expansion Fund | 12,430 | 576 | 13,006 | - | - | 448 | 13,454 |
| Salary trust funds | 1,875,229 | 86,879 | 1,962,108 | - | - | 67,609 | 2,029,717 |
| SCOO : Youth Camp Sites | (942,939) | (153,351) | (1,096,290) | - | - | (66,817) | (1,163,107) |
| SCOO : Youth Fund | 2,0823 | (94,776) | 118,047 | - | - | (105,253) | 10,794 |
| SCOO: CYS Head Management | 9,515 | 167 | 9,682 | - | - | 130 | 9,812 |
| SCOO: Youth Brigade Camp Fund | (199,064) | - | (199,064) | - | - | - | (199,064) |
| Service of Compassion | 8,959 | - | 8,959 | - | - | - | 8,959 |
| SKGA: Muslim Evangelism - Bible and Distribution Fund | 407,945 | 18,900 | 426,845 | - | - | 14,708 | 441,553 |
| SKGA: Spiritual Workers Camp Fund | 15,749 | 730 | 16,479 | - | - | 568 | 17,047 |
| Students Ministering Fund | 844,195 | 37,259 | 881,454 | - | - | 26,973 | 908,427 |
| SW Hechter Witnessing Trust Fund | 701,444 | 22,687 | 724,131 | - | - | 21,115 | 745,246 |
| Synod Fund - Regional Synod Cape | (85,675) | (32,374) | (118,049) | - | - | 515,733 | 397,684 |
| Training Fund | 554,379 | 29,921 | 584,300 | - | - | 28,527 | 612,827 |
| Youth fund improvements to campsites | 15,622 | - | 15,622 | - | - | - | 15,622 |
| Revaluations reserve (per Note 7) | 70,461,281 | - | 70,461,281 | - | (6,410,817) | - | 64,050,464 |
| | 119,917,251 | (1,534,516) | 118,382,735 | (18,635,378) | - | 2,866,303 | 102,613,660 |
| Note: | | | | | | | |
| Prior year corrections | | | | | | | 38,563,196 |
| Provision prior year municipal account: Bet-El | (3,518,577) | | | | | | |
| Provision prior year workmans compensation fund | (118,452) | | | | | | |
| Provision prior year deferred tax | (15,084,492) | | | | | | |
| Fund write-off as bad debt | | | | | | | |
| | 86,143 | | | | | | |
| Transfers to revaluations reserve | | | | | | | |
| | (18,635,378) | | | | | | |
| Current year revaluation investment property | | | | | | | |
| | (8,224,693) | | | | | | |
| Prior year deferred tax | | | | | | | |
| | 15,084,492 | | | | | | |
| Current year deferred tax | | | | | | | |
| | (448,982) | | | | | | |
| | 6,410,817 | | | | | | |

DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> R | <u>2021</u> R |
|---|-------------------|------------------|
| CONSOLIDATED FUNDS | | |
| INCOME | 13,435,517 | 4,815,156 |
| Administration fees | 715,691 | 761,299 |
| Camping charges | 20,615 | 1,500 |
| Collection and contributions | 14,107 | 15,367 |
| Donations | 678,700 | 600,000 |
| Fair value adjustments: Investment properties | 8,224,693 | - |
| Insurance claims received | 48,552 | 76 |
| Interest, dividends and capital growth | 1,144,940 | 1,667,092 |
| Men-legacy awards | 2,000 | 2,000 |
| Profit on sale of investments | - | 12,108 |
| Rent received | 1,035,099 | 1,070,904 |
| Synod offerings | 1,548,304 | 681,294 |
| Sundry income: services, books etc | 2,816 | - |
| Woman Association Synod Committee | - | 3,516 |
| EXPENSES | 10,950,573 | 6,388,838 |
| Actuary and Assessor Synodi expenses | 370 | 359 |
| Administration fees | 144,907 | 173,903 |
| Alarm system | 10,268 | 10,324 |
| Allotments by Men's Legacy | 4,000 | 4,000 |
| Allotments by Davei Trust | 67,392 | 67,392 |
| Audit fees | 108,669 | 113,612 |
| Bad debt: Men Society Fund | 86,143 | - |
| Bank charges | 63,985 | 52,600 |
| Conference costs | 37,882 | 16,070 |
| Computer training and computers | 35,151 | 34,637 |
| Depreciation | 25,286 | 38,364 |
| Expenses of Commissions | 174,272 | 133,780 |
| Honoraria | 13,700 | 13,700 |
| Increase in provision for bad debts | 40,356 | 56,174 |
| Insurance | 94,424 | 93,771 |
| Interest paid: SARS | - | 2,399 |
| Internet fees | 22,862 | 22,931 |
| Legal fees and professional services | 4,125 | 177,427 |
| Lift maintenance | 47,744 | 45,761 |
| Loss on vehicle write-off | 56,520 | - |
| Maintenance: Furniture and equipment | 982 | 1,013 |
| Maintenance: Land and buildings | 269,745 | 616,500 |
| Meetings, travel and accommodation costs | 6,888 | 1,870 |
| Subtotal transferred | 1,315,671 | 1,676,587 |

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HEAD OFFICE

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DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

| | | <u>2022</u> R | <u>2021</u> R |
|---|----|------------------|--------------------|
| CONSOLIDATED FUNDS (continued) | | | |
| Subtotal transferred | | 1,315,671 | 1,676,587 |
| Moderator Synodi expenses | | 370 | 359 |
| Pension : Widows | | 6,000 | 6,000 |
| Postage | | 1,425 | 4,600 |
| Professional services | | 36,569 | 45,057 |
| Provision for irrecoverable inter institution debtors | 5 | 3,919,132 | - |
| Provision for leave pay: Increase/(decrease) | | (66,641) | 91,894 |
| Rent paid | | 196,682 | 195,748 |
| Rental of office equipment | | 33,718 | 90,240 |
| Salaries | | 3,135,218 | 3,201,549 |
| - Salaries, wages and housing allowance | | 2,440,806 | 2,526,367 |
| - Travelling allowance | | 210,300 | 201,480 |
| - Medical fund contributions | | 113,562 | 109,699 |
| - Pension fund contributions | | 333,670 | 344,937 |
| - Unemployment Insurance Fund | | 19,794 | 19,066 |
| - Workmans Compensation Fund | | 17,086 | - |
| Salary costs | | 5,723 | 19,474 |
| Scriba Synod expenses | | 185,026 | 186,863 |
| Security | | 18,395 | 565,618 |
| Staff: Compassion fund | | 7,702 | 15,905 |
| Stationery and printing | | 84,848 | 41,044 |
| Telephone | | 76,221 | 23,617 |
| Vehicle expenses | | 21,904 | 15,174 |
| Travel and accommodation costs | | 1,638 | 2,699 |
| Water and electricity | | 1,970,972 | 206,410 |
| NET LOSS FOR THE YEAR before taxation | | 2,484,944 | (1,573,682) |
| Provision for income tax | 10 | 381,359 | 39,166 |
| NET LOSS FOR THE YEAR | | <u>2,866,303</u> | <u>(1,534,516)</u> |

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DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

| | 2022 R | 2021 R |
|---|------------|-----------|
| ADMINISTRATION FUND | | |
| Income | 12,130,919 | 4,056,893 |
| Administration fees | 715,691 | 761,299 |
| Collection and contributions | 852 | 4,913 |
| Donations | 678,700 | 600,000 |
| Fair value adjustments: investment properties | 8,224,693 | - |
| Insurance claims | 48,552 | 76 |
| Income on investments | 894,818 | 1,370,352 |
| - Interest, dividends and market fluctuations | 1,108,685 | 1,628,328 |
| - Less: Allocated to funds | (213,867) | (257,976) |
| Profit on sale of investments | - | 12,108 |
| Rent received | 1,035,099 | 1,070,904 |
| Synodical income | 529,698 | 237,241 |
| Sundry income: services, books etc | 2,816 | - |
| Expenses | 10,134,136 | 5,554,726 |
| Alarm system | 10,268 | 10,324 |
| Audit fees | 108,669 | 113,612 |
| - Prior year audit fee | 81,620 | 77,136 |
| - Audit fees Synodical Levy Fund | 5,400 | 5,080 |
| - Taxation services | 21,649 | 31,396 |
| Bad debt: Men Society Fund | 86,143 | - |
| Bank charges | 61,797 | 50,200 |
| Computer training and computers | 35,151 | 34,637 |
| Depreciation | 25,286 | 38,364 |
| Increase in provision for bad debts | 40,356 | 56,174 |
| - Rental debtors | 40,356 | 56,174 |
| Interest paid: SARS | - | 2,399 |
| Internet fees | 22,862 | 22,931 |
| Insurance | 88,884 | 81,704 |
| Legal expenses and professional services | 4,125 | 177,427 |
| Lift maintenance | 47,744 | 45,761 |
| Loss on vehicle write-off | 56,520 | - |
| Maintenance: Furniture and equipment | 982 | 1,013 |
| Maintenance: Land and buildings | 246,281 | 613,185 |
| Meetings, travel and accommodation costs | 5,388 | 1,870 |
| Postage | 1,425 | 4,600 |
| Professional services | 36,569 | 45,057 |
| Provision for irrecoverable inter institution debtors | 3,919,132 | - |
| Provision for leave pay: increase/(decrease) | (59,826) | 91,144 |
| Rent: Archive DRC in SA | 182,364 | 182,364 |
| Subtotal transferred | 4,920,120 | 1,572,766 |

NOTE

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UNITING REFORMED CHURCH IN SOUTHERN AFRICA
HEAD OFFICE

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DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

| | | <u>2022</u> R | <u>2021</u> R |
|---|-------------|------------------|--------------------|
| ADMINISTRATION FUND (continued) | NOTE | | |
| Subtotal transferred | | 4,920,120 | 1,572,766 |
| Rental of office equipment | | 33,718 | 90,240 |
| Salaries: | | 3,013,753 | 3,082,395 |
| - Salaries and housing allowance | | 2,319,341 | 2,407,213 |
| - Travelling allowance | | 210,300 | 201,480 |
| - Medical fund contributions | | 113,562 | 109,699 |
| - Pension fund contributions | | 333,670 | 344,937 |
| - Unemployment Insurance Fund | | 19,794 | 19,066 |
| - Workmans Compensation Fund | | 17,086 | - |
| Salary costs | | 5,723 | 19,474 |
| Security services | | - | 510,000 |
| Staff training and staff functions | | 7,702 | 15,905 |
| Stationery and printing | | 84,728 | 41,044 |
| Telephone | | 74,609 | 23,617 |
| Vehicle expenses | | 21,904 | 15,174 |
| Travel and accommodation costs | | 907 | 1,701 |
| Water and electricity | | 1,970,972 | 182,410 |
| Net profit / (loss) for the year before taxation | | 1,996,783 | (1,497,833) |
| Provision for income tax | 10 | 381,359 | 39,166 |
| Net profit / (loss) for the year | | <u>2,378,142</u> | <u>(1,458,667)</u> |

ANNEXURE B

UNITING REFORMED CHURCH IN SOUTHERN AFRICA

L U S BOOKSHOP

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

HG CHARTERED ACCOUNTANTS

REGISTERED AUDITORS

DURBANVILLE

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
L U S BOOKSHOP
ANNUAL FINANCIAL STATEMENTS - 31 MARCH 2022

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| The following annexure does not form part of the annual financial statements and is not audited: | |
| Detailed Income Statement | 15. |

6. GOING CONCERN

The commission have reviewed the budgets and cash flow forecasts for the next 12 months, as well as the current liquidity and solvency position of the entity and do believe that the entity has adequate financial resources to continue in operation for the foreseeable future.

The ability of the entity to continue as a going concern is dependent on a number of factors. The most significant of these is that the URC in SA - Head office continue to procure funding for the ongoing operations and that the subordination agreement referred to in note 6 of these annual financial statements will remain in force for as long as it takes to restore the solvency of the entity.

L U S BOOKSHOP

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> | <u>2021</u> |
|------------------------------|-----------------|------------------|
| | R | R |
| Sales | 590,268 | 558,023 |
| Cost of sales | 336,695 | 740,352 |
| GROSS (LOSS) / PROFIT | <u>253,573</u> | <u>(182,329)</u> |
| Other income | 93,599 | 70,057 |
| INCOME / (LOSS) | <u>347,172</u> | <u>(112,272)</u> |
| Operating expenses | (443,217) | (503,725) |
| NET LOSS FOR THE YEAR | <u>(96,044)</u> | <u>(615,997)</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
L U S BOOKSHOP
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2022

Page 9.

| | 2022 |
|-----------------------|-------------------------|
| | R |
| Balance 31 March 2020 | 429,091 |
| Net loss for the year | <u>(615,997)</u> |
| Balance 31 March 2021 | (186,906) |
| Net loss for the year | <u>(96,044)</u> |
| Balance 31 March 2022 | <u><u>(282,950)</u></u> |

L U S BOOKSHOP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Note</u> | <u>2022</u> R | <u>2021</u> R |
|---|-------------|------------------|------------------|
| CASH FLOW FROM OPERATING ACTIVITIES | | (55,542) | (111,632) |
| Cash receipts from customers | | 729,329 | 605,330 |
| Cash payments to employees and suppliers | | (792,798) | (732,284) |
| Cash utilized in operations | 1. | (63,469) | (126,954) |
| Interest received | | 7,927 | 15,322 |
| CASH FLOW FROM INVESTING ACTIVITIES | | 67,863 | 94,699 |
| Decrease in investments | | 67,863 | 94,699 |
| NET INCREASE / (DECREASE) IN CASH AND CASH EQUIVALENTS | | 12,321 | (16,933) |
| CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR | | 5,228 | 22,161 |
| CASH AND CASH EQUIVALENTS - END OF THE YEAR | | 17,549 | 5,228 |
| 1. RECONCILIATION OF NET LOSS WITH CASH UTILIZED IN ACTIVITIES | | | |
| Net loss for the year | | (96,044) | (615,997) |
| Adjusted for: | | | |
| - Interest received | | (7,927) | (15,322) |
| Operating loss before working capital | | (103,972) | (631,318) |
| Movements in working capital | | | |
| - Decrease / (increase) in Debtors | | 53,389 | (7,428) |
| - Increase in Creditors | | 12,120 | 202,376 |
| - (Increase) / Decrease in Inventory | | (25,006) | 309,416 |
| Cash utilized in operations | | (63,469) | (126,954) |

L U S BOOKSHOP

DETAIL INCOME STATEMENT

FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> | <u>2021</u> |
|---|-------------|-------------|
| | R | R |
| SALES | 590,268 | 558,023 |
| COST OF SALES | 336,695 | 740,352 |
| Opening stock | 442,417 | 428,577 |
| Purchases | 361,699 | 430,939 |
| | 804,116 | 859,516 |
| Obsolete inventory : increase | (19,506) | 323,253 |
| Closing stock | (447,914) | (442,417) |
| GROSS LOSS / PROFIT | 253,573 | (182,329) |
| OTHER INCOME | 93,599 | 70,057 |
| Bad debts recovered | 4,557 | 7,231 |
| Dispatch / Packing | 34,555 | 28,448 |
| Interest received | 7,927 | 15,322 |
| Publication income | 7,061 | 1,365 |
| Synod contributions | 39,500 | 17,691 |
| (LOSS) / INCOME | 347,172 | (112,272) |
| EXPENSES | 443,217 | 503,725 |
| Administration fees | 106,722 | 137,268 |
| Audit services | | |
| - Fee | 21,500 | 14,840 |
| Bad debts written off | - | 160,999 |
| Bank charges | 4,188 | 8,171 |
| Insurance | 3,068 | 3,286 |
| Interest paid | 2,999 | - |
| Meetings, travel and accommodation costs | 20,024 | 3,563 |
| Packaging | 226 | 237 |
| Postage | 46,262 | 42,716 |
| Promotions | 7,951 | 35,703 |
| Provision for bad debts : increase / (decrease) | 5,901 | (159,611) |
| Provision for leave : decrease | (36,874) | (699) |
| Rent paid | 63,645 | 71,388 |
| Salaries and Wages | 182,611 | 177,861 |
| Stationery and printing | 8,137 | 5,122 |
| Write off VAT Inputs | 5,872 | - |
| Telephone | 985 | 2,880 |
| NET LOSS FOR THE YEAR | (96,044) | (615,997) |

ANNEXURE C

UNITING REFORMED CHURCH IN SOUTHERN AFRICA

SALARY ACCOUNT

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

HG CHARTERED ACCOUNTANTS

REGISTERED AUDITORS

DURBANVILLE

SALARY ACCOUNT

STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2022

| | <u>Notes</u> | <u>2022</u> R | <u>2021</u> R |
|-------------------------------------|--------------|------------------|------------------|
| ASSETS | | | |
| CURRENT ASSETS | | 38,617 | 12,307 |
| Accounts receivable | 2 | 14,920 | 11,219 |
| Cash and cash equivalents | | 23,697 | 1,088 |
| TOTAL ASSETS | | <u>38,617</u> | <u>12,307</u> |
| EQUITY AND LIABILITIES | | | |
| CURRENT LIABILITIES | | | |
| Accounts Payable | 3 | 38,617 | 12,307 |
| TOTAL EQUITY AND LIABILITIES | | <u>38,617</u> | <u>12,307</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
SALARY ACCOUNT

Page 7.

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> R | <u>2021</u> R |
|-----------------------|--------------------|--------------------|
| Income | 6,178,825 | 6,330,355 |
| Operating expenses | <u>(6,194,762)</u> | <u>(6,345,557)</u> |
| NET LOSS FOR THE YEAR | <u>(15,937)</u> | <u>(15,202)</u> |

SALARY ACCOUNT

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Note</u> | <u>2022</u> R | <u>2021</u> R |
|--|-------------|------------------|------------------|
| CASH FLOW FROM OPERATING ACTIVITIES | | 22,609 | (8,720) |
| Cash receipts from customers | | 6,175,072 | 6,319,541 |
| Cash payments to employees and suppliers | | (6,152,515) | (6,328,261) |
| Cash (utilised in) / generated from operations | 1 | 22,557 | (8,720) |
| Interest received | | 52 | - |
| NET (DECREASE) / INCREASE IN CASH AND CASH EQUIVALENTS | | 22,609 | (8,720) |
| CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR | | 1,088 | 9,808 |
| CASH AND CASH EQUIVALENTS - END OF THE YEAR | | 23,697 | 1,088 |
| 1. RECONCILIATION OF NET LOSS WITH CASH (UTILISED IN) / GENERATED FROM ACTIVITIES | | | |
| Net loss for the year | | (15,937) | (15,202) |
| Adjusted for: | | | |
| - Interest received | | (52) | - |
| Operating loss before working capital | | (15,989) | (15,202) |
| Movements in working capital | | | |
| - Increase in debtors | | (3,701) | (10,814) |
| - Increase in creditors | | 42,247 | 17,295 |
| Cash generated from / (utilised in) operations | | 22,557 | (8,720) |

ANNEXURE D

UNITING REFORMED CHURCH IN SOUTHERN AFRICA

SALARY SUBSIDY

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

HG CHARTERED ACCOUNTANTS

REGISTERED AUDITORS

DURBANVILLE

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
SALARY SUBSIDY

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| Notes to the Annual Financial Statements | 10. |
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| Detailed Income Statement | 11. |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
SALARY SUBSIDY

Page 6.

STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2022

| | <u>Notes</u> | <u>2022</u> R | <u>2021</u> R |
|-------------------------------------|--------------|------------------|------------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Accounts receivable | 2 | 1,083,461 | 2,126,278 |
| Cash and cash equivalents | | 772,357 | 798,637 |
| TOTAL ASSETS | | <u>1,855,818</u> | <u>2,924,915</u> |
| EQUITY AND LIABILITIES | | | |
| CAPITAL AND RESERVES | | | |
| Retained income | 3 | 1,855,531 | 2,894,842 |
| CURRENT LIABILITIES | | | |
| Accounts Payable | 4 | 287 | 30,073 |
| TOTAL EQUITY AND LIABILITIES | | <u>1,855,818</u> | <u>2,924,915</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
SALARY SUBSIDY

Page 7.

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> | <u>2021</u> |
|-----------------------|--------------------|--------------------|
| | R | R |
| Income | 1,232,861 | 1,302,094 |
| Operating expenses | <u>(2,272,172)</u> | <u>(1,373,741)</u> |
| NET LOSS FOR THE YEAR | <u>(1,039,311)</u> | <u>(71,647)</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
SALARY SUBSIDY

Page 8.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Note</u> | <u>2022</u> R | <u>2021</u> R |
|---|-------------|------------------|------------------|
| CASH FLOW FROM OPERATING ACTIVITIES | | (26,280) | 49,929 |
| Cash receipts from customers | | 2,258,174 | 1,378,678 |
| Cash payments to employees and suppliers | | (2,301,958) | (1,348,149) |
| Cash generated from operations | 1 | (43,784) | 30,529 |
| Interest received | | 17,504 | 19,400 |
| NET (DECREASE) / INCREASE IN CASH AND CASH EQUIVALENTS | | (26,280) | 49,929 |
| CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR | | 798,637 | 748,708 |
| CASH AND CASH EQUIVALENTS - END OF THE YEAR | | <u>772,357</u> | <u>798,637</u> |
| 1. RECONCILIATION OF NET LOSS WITH CASH UTILIZED IN ACTIVITIES | | | |
| Net loss for the year | | (1,039,311) | (71,647) |
| Adjusted for: | | | |
| Interest received | | (17,504) | (19,400) |
| Operating loss before working capital | | (1,056,815) | (91,047) |
| Movements in working capital | | | |
| - Decrease in debtors | | 1,042,817 | 95,985 |
| - (Decrease) / Increase in creditors | | (29,786) | 25,591 |
| Cash (utilized in) / generated from operations | | <u>(43,784)</u> | <u>30,529</u> |

SALARY SUBSIDY

DETAIL INCOME STATEMENT

FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> R | <u>2021</u> R |
|---|---------------------------|------------------------|
| INCOME | 1,232,861 | 1,302,094 |
| Collection and contributions | 5,959 | 5,160 |
| Contributions received : Dutch Reformed Church Western Cape | 815,497 | 849,500 |
| Donations | 140,000 | 190,000 |
| Increased pension contributions | 198,577 | 211,720 |
| Interest received | 17,504 | 19,400 |
| Synod contributions | 55,324 | 24,768 |
| Women's Association Synodical Commission | - | 1,546 |
| EXPENSES | 2,272,172 | 1,373,741 |
| Administration fees | 127,236 | 117,812 |
| Audit services | | |
| - Fees | 6,461 | 5,300 |
| Bank charges | 1,476 | 2,315 |
| Employer pension contributions | 486,971 | 520,908 |
| Postage | - | 202 |
| Provision for doubtful debts | 983,267 | - |
| Salary subsidies | 666,761 | 727,203 |
| NET LOSS FOR THE YEAR | <u>(1,039,311)</u> | <u>(71,647)</u> |

ANNEXURE E

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
THEOLOGICAL SCHOOL
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

HG CHARTERED ACCOUNTANTS
REGISTERED AUDITORS
DURBANVILLE

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
THEOLOGICAL SCHOOL
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UNITING REFORMED CHURCH IN SOUTHERN AFRICA
THEOLOGICAL SCHOOL
STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2022

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| | <u>Notes</u> | <u>2022</u> R | <u>2021</u> R |
|--|--------------|------------------|------------------|
| ASSETS | | | |
| NON-CURRENT ASSETS | | 5,265,453 | 5,673,210 |
| Fixed assets | 2 | 1,230 | 1,367 |
| Investments | 3 | 5,056,223 | 5,412,364 |
| Study loans | 4 | 208,000 | 259,479 |
| CURRENT ASSETS | | 315,544 | 69,465 |
| Accounts receivable | 5 | 71,676 | 26,488 |
| Cash and cash equivalents | | 243,868 | 42,977 |
| TOTAL ASSETS | | <u>5,580,997</u> | <u>5,742,675</u> |
| EQUITY AND LIABILITIES | | | |
| CAPITAL AND RESERVES | | 5,228,780 | 5,646,277 |
| Retained income | | 5,228,780 | 5,646,277 |
| Special funds : University of Stellenbosch | | - | - |
| - Reserves | 6 | 1,180,874 | 1,126,159 |
| - Investment | | (1,180,874) | (1,126,159) |
| CURRENT LIABILITIES | | 352,217 | 96,398 |
| Accounts Payable | 7 | 352,217 | 96,398 |
| TOTAL EQUITY AND LIABILITIES | | <u>5,580,997</u> | <u>5,742,675</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
 THEOLOGICAL SCHOOL
 STATEMENT OF COMPREHENSIVE INCOME
 FOR THE YEAR ENDED 31 MARCH 2022

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| | <u>Notes</u> | <u>2022</u> R | <u>2021</u> R |
|--------------------------|--------------|-------------------------|---------------------------|
| Income | 8 | 834,919 | 886,720 |
| Admin cost | | (158,212) | (147,303) |
| Other operating expenses | 9 | <u>(1,094,204)</u> | <u>(2,271,409)</u> |
| NET LOSS THE YEAR | | <u><u>(417,497)</u></u> | <u><u>(1,531,992)</u></u> |

THEOLOGICAL SCHOOL
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2022

| FUNDS | BALANCE 31 03 2019 | NET PROFIT/ (LOSS) FOR THE YEAR | BALANCE 31 03 2020 | NET PROFIT/ (LOSS) FOR THE YEAR | BALANCE 31 03 2021 | NET PROFIT/ (LOSS) FOR THE YEAR | BALANCE 31 03 2022 |
|------------------------------------|-------------------------------|--|-------------------------------|--|-------------------------------|--|-------------------------------|
| Administration fund | 4,531,039 | (583,374) | 3,947,665 | (1,443,283) | 2,504,382 | (518,847) | 1,985,535 |
| General loan fund | 1,052,690 | 121,384 | 1,174,074 | 96,420 | 1,270,494 | 148,368 | 1,418,862 |
| Fixed assets fund | 1,637,874 | - | 1,637,874 | - | 1,637,874 | - | 1,637,874 |
| Shares investment fund | 108,360 | - | 108,360 | - | 108,360 | - | 108,360 |
| Bursary fund | (65,704) | (175,100) | (240,804) | (209,754) | (450,558) | (76,645) | (527,203) |
| Maintenance fund | 157,287 | - | 157,287 | - | 157,287 | - | 157,287 |
| Library fund | 28,175 | - | 28,175 | - | 28,175 | - | 28,175 |
| Theron Niholonge Bursary fund | 98,698 | - | 98,698 | - | 98,698 | - | 98,698 |
| Decoligny Theological Trust fund | 137,762 | - | 137,762 | - | 137,762 | - | 137,762 |
| Candidate Minister Assistance Fund | 21,420 | 2,900 | 24,320 | 900 | 25,220 | - | 25,220 |
| Emergency Fund | 53,370 | 51,488 | 104,858 | 23,725 | 128,583 | 29,627 | 158,210 |
| TOTAL RETAINED INCOME | 7,760,971 | (582,702) | 7,178,269 | (1,531,992) | 5,646,277 | (417,497) | 5,228,780 |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
THEOLOGICAL SCHOOL
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

Page 12.

| | <u>2022</u> R | <u>2021</u> R |
|--|--------------------|--------------------|
| 2. FIXED ASSETS | | |
| 2.1. LIBRARY BOOKS | | |
| Cost price 1 April 2021 | 1 | 1 |
| <u>Less: Accumulated depreciation</u> | - | - |
| Carrying value 31 March 2022 | <u>1</u> | <u>1</u> |
| 2.2. COMPUTERS AND MODEMS | | |
| Cost price 1 April 2021 | 25,318 | 25,318 |
| <u>Less: Accumulated depreciation</u> | <u>(24,089)</u> | <u>(23,952)</u> |
| Carrying value 31 March 2022 | <u>1,229</u> | <u>1,366</u> |
| 2.3. TOTAL ASSETS | | |
| Cost price 1 April 2021 | 25,319 | 25,319 |
| <u>Less: Accumulated depreciation</u> | <u>(24,089)</u> | <u>(23,952)</u> |
| Carrying value 31 March 2022 | <u>1,230</u> | <u>1,367</u> |
| 3. INVESTMENTS | | |
| Money market : ABSA | 325,409 | 185,246 |
| Wealth Link : Old Mutual | 522,334 | 582,309 |
| Investment Frontiers : Old Mutual | 2,048,930 | 2,381,705 |
| Old Mutual Enhanced Income Fund | <u>2,159,550</u> | <u>2,263,104</u> |
| | <u>5,056,223</u> | <u>5,412,364</u> |
| 4. STUDY LOANS | | |
| Study loans | 2,408,570 | 2,258,740 |
| <u>Provision for doubtful debts</u> | <u>(2,200,570)</u> | <u>(1,999,261)</u> |
| | <u>208,000</u> | <u>259,479</u> |
| Reconciliation for the year | | |
| Gross carrying value : beginning of the year | 2,258,740 | 2,076,899 |
| Loans granted | 28,000 | 91,357 |
| Repayments | (9,978) | - |
| Interest levied | <u>131,808</u> | <u>90,484</u> |
| | <u>2,408,570</u> | <u>2,258,740</u> |
| Payments received | - | - |
| Gross carrying value : end of the year | <u>2,408,570</u> | <u>2,258,740</u> |
| <u>Provision for doubtful debts</u> | <u>(2,200,570)</u> | <u>(1,999,261)</u> |
| | <u>208,000</u> | <u>259,479</u> |

The Commission is currently investigating the terms, recoverability and interest charged on all study loans. As a result of this investigation, no interest was levied on the loans since the 2018 financial year. The annual interest, as per note 4 above, is an estimation based on 85% on the average actual interest levied in the prior three years.

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
THEOLOGICAL SCHOOL
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022 (continued)

Page 13.

| | <u>2022</u> R | <u>2021</u> R |
|---|------------------|------------------|
| 5. ACCOUNTS RECEIVABLE | | |
| IVY Barnard Trust fund | <u>71,676</u> | <u>26,488</u> |
| 6. BURSARY FUNDS : UNIVERSITY OF STELLENBOSCH | | |
| URC: Bursary funds (Capital) | 227,079 | 227,079 |
| Proceeds URC: Bursary funds | 284,375 | 266,727 |
| URC : Theological Bursary Fund | 611,893 | 575,352 |
| URC : Bridging fund | 42,300 | 42,300 |
| URC : Underprivileged students | <u>15,227</u> | <u>14,701</u> |
| Total funds at Stellenbosch University | <u>1,180,874</u> | <u>1,126,159</u> |
| 7. ACCOUNTS PAYABLE | | |
| Bursaries and allotments received for 2022 year | 131,800 | 5,300 |
| Inter-institution: Head Office | <u>220,417</u> | <u>91,098</u> |
| | <u>352,217</u> | <u>96,398</u> |
| 8. INCOME | | |
| Income includes the following: | | |
| Interest income | 363,253 | 357,374 |
| Contributions | 77,261 | 57,648 |
| Allotments | 206,675 | 167,488 |
| Increase in market value of investments | 156,129 | 290,057 |
| Synodical levies | <u>31,601</u> | <u>14,153</u> |
| | <u>834,919</u> | <u>886,720</u> |
| 9. OTHER OPERATING EXPENSES | | |
| The following items are included in operating expenses: | | |
| Audit fees | 18,918 | 17,843 |
| Awards: Dutch Reformed Church | 126,000 | 140,994 |
| Bursaries awarded | 103,000 | 219,500 |
| Contributions to congregation salaries | 517,486 | 512,705 |
| Sundry costs | 292,794 | 1,355,895 |
| Student awards | 14,373 | 11,281 |
| Travelling expenses | <u>21,633</u> | <u>13,191</u> |
| | <u>1,094,204</u> | <u>2,271,409</u> |

THEOLOGICAL SCHOOL

DETAIL INCOME STATEMENT

FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> | <u>2021</u> |
|--|------------------|--------------------|
| | R | R |
| ADMINISTRATION FUND | | |
| INCOME | 482,356 | 595,774 |
| Allotment: Ivy Bamard | 71,675 | 26,488 |
| Increase in market value of investments | 156,129 | 290,057 |
| Interest income : investments | 231,444 | 266,890 |
| Synodical levies | 23,108 | 10,349 |
| Women's Association Synodical Commission | - | 1,989 |
| EXPENSES | 1,001,203 | 2,039,058 |
| Administration fees | 128,743 | 119,207 |
| Audit fees | | |
| - Fees | 18,918 | 17,843 |
| Bank charges | 74,650 | 74,986 |
| Contributions to congregation salaries | 517,486 | 512,705 |
| Depreciation | 136 | 152 |
| Entertainment | 4,139 | 4,328 |
| Honorarium | 640 | - |
| Increase in provision for bad debts | 201,311 | 1,239,415 |
| Insurance | 873 | 815 |
| Legal fees | - | 33,250 |
| Legitimation | 11,045 | 2,950 |
| Rent paid | 21,629 | 20,217 |
| Travelling expense and daily allowance | 21,633 | 13,191 |
| NET LOSS FOR THE YEAR | <u>(518,847)</u> | <u>(1,443,284)</u> |
| GENERAL LOAN FUND | | |
| INCOME | 148,368 | 96,420 |
| Collections and contributions | 8,066 | 2,132 |
| Interest received : debtors | 131,809 | 90,484 |
| Synodical levies | 8,493 | 3,804 |
| EXPENSES | - | - |
| NET PROFIT FOR THE YEAR | <u>148,368</u> | <u>96,420</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
 THEOLOGICAL SCHOOL
 DETAIL INCOME STATEMENT
 FOR THE YEAR ENDED 31 MARCH 2022 (continued)

Page 16.

| | <u>2022</u> | <u>2021</u> |
|----------------------------------|-----------------|------------------|
| | R | R |
| BURSARY FUND | | |
| INCOME | | |
| Collections and contributions | 34,195 | 17,626 |
| EXPENSES | 110,840 | 227,380 |
| Bursaries awarded | 103,000 | 219,500 |
| University of Stellenbosch | 7,840 | 7,880 |
| NET LOSS FOR THE YEAR | <u>(76,645)</u> | <u>(209,754)</u> |
| EMERGENCY FUND | | |
| INCOME | 170,000 | 176,000 |
| Contribution received | 35,000 | 35,000 |
| Allotment: Dutch Reformed Church | 135,000 | 141,000 |
| EXPENSES | 140,373 | 152,275 |
| Student awards | 14,373 | 11,281 |
| Awards: Dutch Reformed Church | 126,000 | 140,994 |
| NET PROFIT FOR THE YEAR | <u>29,627</u> | <u>23,725</u> |
| PROPOSERS ASSISTANCE FUND | | |
| INCOME | | |
| Contribution received | - | 900 |
| EXPENSES | - | - |
| NET PROFIT FOR THE YEAR | <u>-</u> | <u>900</u> |

ANNEXURE F

**UNITING REFORMED CHURCH IN SOUTHERN AFRICA
DIACONAL SERVICES HEAD OFFICE
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

**HG CHARTERED ACCOUNTANTS
REGISTERED AUDITORS
DURBANVILLE**

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
DIACONAL SERVICES HEAD OFFICE

ANNUAL FINANCIAL STATEMENTS - 31 MARCH 2022

The reports and statements set out below comprise the annual financial statements presented to the Commission:

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| The following annexure does not form part of the annual financial statements and is not audited: | |
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UNITING REFORMED CHURCH IN SOUTHERN AFRICA
 DIACONAL SERVICES HEAD OFFICE

Page 6.

STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2022

| | Notes | 2022 R | 2021 R |
|-------------------------------------|-------|------------------|-------------------|
| ASSETS | | | |
| NON-CURRENT ASSETS | | 7,200,319 | 8,240,251 |
| Fixed assets | 2 | 5,562 | 6,179 |
| Investments | 3 | 7,194,757 | 8,234,072 |
| CURRENT ASSETS | | 2,366,809 | 2,865,444 |
| Accounts receivable | 4 | 1,482,594 | 1,228,859 |
| Cash and cash equivalents | | 884,215 | 1,636,585 |
| TOTAL ASSETS | | <u>9,567,128</u> | <u>11,105,695</u> |
| EQUITY AND LIABILITIES | | | |
| CAPITAL AND RESERVES | | 9,561,553 | 11,099,633 |
| General fund | | 5,868,674 | 7,440,770 |
| Institution subsidiaries | | 37,618 | 37,618 |
| SCDS Education fund | | 1,908,548 | 1,890,787 |
| SCDS Development fund | | 1,746,713 | 1,730,458 |
| CURRENT LIABILITIES | | 5,575 | 6,062 |
| Accounts Payable | 5 | 5,575 | 6,062 |
| TOTAL EQUITY AND LIABILITIES | | <u>9,567,128</u> | <u>11,105,695</u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
 DIACONAL SERVICES HEAD OFFICE

Page 7.

STATEMENT OF COMPREHENSIVE INCOME
 FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Notes</u> | <u>2022</u> R | <u>2021</u> R |
|----------------------------------|--------------|---------------------------|-------------------------|
| Income | 6 | 4,426,135 | 5,013,018 |
| Operating expenses | 7 | <u>(5,964,216)</u> | <u>(3,849,789)</u> |
| NET (LOSS) / PROFIT FOR THE YEAR | | <u><u>(1,538,081)</u></u> | <u><u>1,163,229</u></u> |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2022

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| FUNDS | BALANCE 31/03/2020 | NET PROFIT -FOR THE YEAR | BALANCE 31/03/2021 | NET (LOSS) / PROFIT FOR THE YEAR | BALANCE 31/03/2022 |
|---------------------------------|-------------------------------|---|-------------------------------|---|-------------------------------|
| GENERAL FUNDS | 6,319,953 | 1,120,817 | 7,440,770 | (1,572,096) | 5,868,674 |
| Administration fund | 6,253,937 | 1,120,817 | 7,374,754 | (1,572,096) | 5,802,658 |
| Christian Woman's Ministry | 50,766 | - | 50,766 | - | 50,766 |
| SCDS Eastern Cape | 15,250 | - | 15,250 | - | 15,250 |
| INSTITUTION SUBSIDIARIES | 37,618 | - | 37,618 | - | 37,618 |
| Emergency fund | 3,267 | - | 3,267 | - | 3,267 |
| Hospital hostel fund | 34,351 | - | 34,351 | - | 34,351 |
| SCDS EDUCATION FUND | 1,868,642 | 22,145 | 1,890,787 | 17,761 | 1,908,548 |
| Education fund | 1,710,191 | 20,267 | 1,730,458 | 16,255 | 1,746,713 |
| SCDS DEVELOPMENT FUND | 9,936,404 | 1,163,229 | 11,099,633 | (1,538,081) | 9,561,553 |
| TOTAL ACCUMULATED FUNDS | | | | | |

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 MARCH 2022

FOR THE YEAR ENDED 31 MARCH 2022

| | 2022 R | 2021 R | |
|---|--------------|-----------------------------|------------------|
| 2. FIXED ASSETS | | | |
| <u>2022</u> | | | |
| | Cost Price | Accumulated Depreciation | Carrying value |
| Computers | 8,475 | 2,914 | 5,561 |
| Equipment | 1 | - | 1 |
| | <u>8,476</u> | <u>2,914</u> | <u>5,562</u> |
| <u>2021</u> | | | |
| | Cost Price | Accumulated Depreciation | Carrying value |
| Computers | 8,475 | 2,297 | 6,178 |
| Equipment | 1 | - | 1 |
| | <u>8,476</u> | <u>2,297</u> | <u>6,179</u> |
| <u>Reconciliation of carrying values</u> | | | |
| Balance beginning of year | | 6,179 | 6,865 |
| Depreciation | | <u>(617)</u> | <u>(686)</u> |
| Balance end of year | | <u>5,562</u> | <u>6,179</u> |
| 3. INVESTMENTS | | | |
| PSG Voluntary investment | | <u>7,194,757</u> | <u>8,234,072</u> |
| | | <u>7,194,757</u> | <u>8,234,072</u> |
| 4. ACCOUNTS RECEIVABLE | | | |
| Municipal costs: Nuwe Hoop Centre | | 69,212 | 69,212 |
| Provision for doubtful debts : Nuwe Hoop Centre | | <u>(69,212)</u> | - |
| Sundry debtors | | 7,617 | 3,610 |
| Inter-institution : Head office | | <u>1,474,977</u> | <u>1,156,037</u> |
| | | <u>1,482,594</u> | <u>1,228,859</u> |
| 5. ACCOUNTS PAYABLE | | | |
| Sundry creditors | | <u>5,575</u> | <u>6,062</u> |
| 6. INCOME | | | |
| Income includes the following: | | | |
| Donations and contributions | | 20 | 98,227 |
| Insurance claims | | 48,347 | 148,700 |
| Interest received | | 102,597 | 115,656 |
| Synodical levies | | 73,841 | 31,195 |
| Rental income | | 3,878,382 | 3,873,407 |
| Fair value adjustments | | <u>322,948</u> | <u>745,834</u> |
| | | <u>4,426,135</u> | <u>5,013,018</u> |

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> R | <u>2021</u> R |
|---|------------------|------------------|
| 7. OTHER OPERATING EXPENSES | | |
| The following items are included in operating expenses: | | |
| Other expenses | 3,007,165 | 991,956 |
| Administration fee | 147,639 | 136,704 |
| Municipal costs | 54,251 | 59,505 |
| Provision for doubtful debts | 69,212 | - |
| Salaries and wages | 1,034,183 | 1,004,641 |
| Awards | 1,586,916 | 1,586,916 |
| Management fee | 64,850 | 70,067 |
| | <u>5,964,216</u> | <u>3,849,789</u> |
| 8. GRANTS AND DONATIONS | | |
| BADISA | 920,016 | 920,016 |
| URC in SA - Head office | 600,000 | 600,000 |
| Smaller donations | 66,900 | 66,900 |
| | <u>1,586,916</u> | <u>1,586,916</u> |

DETAIL INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> R | <u>2021</u> R |
|---|--------------------|------------------|
| A. GENERAL FUND | | |
| (a) ADMINISTRATION FUND | | |
| INCOME | 4,392,120 | 4,970,606 |
| Donations | 20 | 98,227 |
| Fair Value Adjustment | 322,948 | 745,834 |
| Insurance claims | 48,347 | 148,700 |
| Interest received | 68,582 | 73,243 |
| Rental income | 3,878,382 | 3,873,407 |
| Synodical levies | 73,841 | 31,195 |
| EXPENSES | 5,964,216 | 3,849,789 |
| Administration fees | 147,639 | 136,704 |
| Audit fees | | |
| - Fees | 14,214 | 11,660 |
| Awards | 1,586,916 | 1,586,916 |
| Bank charges | 2,907 | 4,050 |
| Depreciation | 617 | 686 |
| Insurance | 239,023 | 220,199 |
| Maintenance : Building | 2,505,224 | 381,320 |
| Management fees | 64,850 | 70,067 |
| Municipal costs | 54,251 | 59,505 |
| Printing and stationery | 250 | - |
| Provision for doubtful debts | 69,212 | - |
| Projects | 37,000 | 358,800 |
| Refreshments | 22,705 | 81 |
| Rent paid | 80,000 | - |
| Salaries | 1,034,183 | 1,004,641 |
| Travelling expense and daily allowance | 105,225 | 15,160 |
| NET (LOSS) / PROFIT FOR THE YEAR | (1,572,096) | 1,120,817 |
| B. SCDS EDUCATION FUND | | |
| (b) EDUCATION FUND | | |
| INCOME | | |
| Interest received | 17,761 | 22,145 |
| EXPENSES | | |
| Award: Bursary | - | - |
| NET PROFIT FOR THE YEAR | 17,761 | 22,145 |

UNITING REFORMED CHURCH IN SOUTHERN AFRICA
DIACONAL SERVICES HEAD OFFICE

Page 16.

DETAIL INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

| | <u>2022</u> R | <u>2021</u> R |
|--------------------------|------------------|------------------|
| C. SCDS DEVELOPMENT FUND | | |
| INCOME | | |
| Interest received | <u>16,255</u> | <u>20,267</u> |
| NET PROFIT FOR THE YEAR | <u>16,255</u> | <u>20,267</u> |

ANNEXURE G

REPORT OF STEINTHAL ESTATE BOARD OF CONTROL TO THE SMFA FOR THE SYNODICAL COMMITTEE MEETING OF THE CAPE REGIONAL SYNOD : 18-21 JULY 2022

Honorable members of the Synodical Committee:

1. The Steintthal Estate Board of Control is composed of members of SMFA, SCDS, URC Tulbagh, two members from the broader community and the CEO, Rev. W.Koopstad. The Board of Control is registered as a Section 21 Company and does business as a non-profit company. The Board has also applied to register as a Public Benefit Organization and is still awaiting the outcome of the process.

Recommendation no 01: The SC takes note.

2. The current members of the Board of Control (executive election- march 2021), are as follows:

| | |
|-----------------------|--------------------------------------|
| Rev. S.A. Esterhuizen | Chairman |
| Mr. M.A. Botha | Vice Chairman |
| Rev. W.Koopstad | Chief Executive Officer (ex officio) |
| Rev. G.D. Baartman | SMFA |
| Rev. J Goeiman | SMFA |
| Ms. F. Adam | Community member |
| Mr K. Johannes | Community member |

Recommendation no 02: The SC takes note of the members serving on the Steintthal Estate Board of Control thanking them for their unselfish services rendered to serve the best interest of the church.

3. Steintthal consists of four programs, each operating independently. The Steintthal Estate, The Steintthal Farm, The Steintthal School of Skills, The Steintthal Child and Youth Care Centre. This report focuses only on the activities of the Steintthal Estate, Farm and School of Skills. The Steintthal Child and Youth Care Centre is managed by BADISA (SCDS).

Recommendation no 03: The SC takes note.

4. Steintthal Child and Youth Care Centre (SCYCC) is registered at the Department of Social Development for 140 children and is managed by BADISA. The CEO, Rev W.Koopstad, serves on the Board of Control since 2021. The Department of Basic Education is in a lease agreement with the Church for the use of the School building and facilities.

Recommendation no 04: The SC takes note.

5. The Steintthal Estate is central in providing the essential services to promote the effectiveness of the programs. We are grateful to report that the activities and services on the Estate were able to continue in spite of the global devastating impact of the Covid-19 pandemic. The main objective of the Board of Control is to manage the entire estate as an infrastructure, doing all the necessary maintenance,

facilitate contracts with stakeholders, providing full municipal services to all programs and supporting the Child and Youth Care Centre.

Recommendation No 05: The SC takes note of the Board of Control's objectives and that it meets its obligations regarding the lease agreement.

6. In order to achieve the above objective, a lease agreement with SMFA has been entered into, which sets out all the duties and responsibilities in detail. To date, the Board of Control has met all its obligations and facilitates good communication with SMFA during the recent recess.

Recommendation No 06: The SC takes note.

7. During the recess, the Board of Control reported quarterly of its operations to SMFA, including a full copy of its approved financial statements and annual budgets. In these reports, the SMFA was kept informed of all the important matters and operations of the Steinthal Estate.

Recommendation no 07: The SC takes note.

8. Farm development: The governing body approved in principle the possible subletting of agricultural land or partnerships with potential partners. A request was received from Irene Ltd, for agricultural development with berries. The CEO of the head office was informed and invited to be part of 2 discussions with the company. The company was invited to make a presentation at the Steinthal board meeting on 25 November 2021. The application has been referred to SMFA for consideration of a lease agreement or to incorporate it in the Thycolaton Development project.

Recommendation no 08: The SC takes note.

9. The security of the Estate remains an enormous challenge because of the size of the farm with boundaries that stretch wide. An electric cable worth R10 000 was stolen and led to the replacement of a transformer at a cost of R55 000. We need assistance from the SMFA with the extension of the security services on the Estate, but financially it's currently not feasible for SMFA. The illegal grazing of cattle damages a lot of water pipes and fencing on the Estate. The continuous vandalism of the fences poses a serious security risk as well as the risk of land invasion. This issue has been referred to the SMFA.

Recommendation no 09: The SC takes note of the reasonable efforts the Steinthal Estates board is launching to protect the Estate within the limited budget framework.

10. Financial Statement: Weak global economic conditions, which deteriorated even further due to the Covid-19 pandemic, negatively affected investments. However, the reserve funds puts Steinthal Estate in a stable position to make ends meet. The Campsite building was vandalized and a lot of reparations still need to be done. This led to a drop in revenue.

In the midst of the unique economic challenges the Steinthal Board decided to support the following programs with financial contributions:

- R25, 000-00 to the SMFSA to assist with the budget constraints at the Synodical offices;
- R22, 000-00 to the needs of the Child and youth Care Centre;
- R10, 000-00 to the needs of the Steinthal School of Skills

We are still in a sound financial position and manage to work and spend within the boundaries of the proposed budget by cutting on expenses. The financial statements are submitted to SMFA quarterly as well as the yearly audit report. (see Addendum with SMFA). The audits of the last financial year ending 31 March 2022 is still in progress.

Recommendation no 10: The SC takes note of this.

11. Closure: We give thanks to our Heavenly Father who sustained us during the difficult past recess.

Although we don't know what the future holds, we know Who holds our future in His life-giving hands.

W. Koopstad

Rev. WKoopstad – Chief Executive Officer
Steinthal Estate

Rev. S.A. Esterhuizen Chairman
Mr. M.A. Botha Vice Chairman
Rev. G.D. Baartman
Rev. J. Goeiman
Ms. F. Adam
Mr K. Johannes

STEINTHAL ESTATE
COMPARATIVE BALANCE SHEET
AS ON 31/03/2022

18/05/2022 09:50 Page: 1
Prepared by: The Base Line

| | This Yr Per Date | Previous Per Date |
|-----------------------------------|---------------------|----------------------|
| ASSETS: | | |
| ===== | | |
| Fixed Assets (Book Value): | | |
| ----- | | |
| Vehicles: | 6 015.19 | 7 518.74 |
| Estate Machiney & Equipment: | 2.00 | 2.00 |
| Workshop Equipment: | 8 490.93 | 10 544.93 |
| Computers & IT Equipment: | 8 404.91 | 12 583.98 |
| Kitchen/Cleansing Equipment: | 250.28 | 407.80 |
| Furniture & Equipment: | 34 951.38 | 40 771.90 |
| Electrical Equipment: | 1.00 | 1.00 |
| | <u>58 115.69</u> | <u>71 830.35</u> |
| Investments: | | |
| ----- | | |
| Nelesco Shares | 220.00 | 220.00 |
| Kaap Agri Ltd | 128 118.65 | 128 118.65 |
| Zeder Investments Ltd | 151 696.97 | 151 696.97 |
| 7 Day Notice Acc (74531440663) | 1 482 593.79 | 1 124 389.73 |
| Farm Deposit (74387356593) | 437 483.01 | 422 662.41 |
| Contingency Acc (74635838326) | 828 094.66 | 1 160 066.61 |
| G Zahn Deposit (74537407724) | 654 047.72 | 663 090.06 |
| | <u>3 682 254.80</u> | <u>3 650 244.43</u> |
| Refundable Deposits: | | |
| ----- | | |
| - Escom Gaurantee/Deposit | 43 339.36 | 43 339.36 |
| - URCSA Rent Deposit | 40 000.00 | 40 000.00 |
| | <u>83 339.36</u> | <u>83 339.36</u> |
| Current Assets: | | |
| ----- | | |
| Debtor's Control | 100 873.36 | 126 664.57 |
| Provision Irrecoverable Debt | <6 000.63> | <28 908.42> |
| - Children's Home Account | <12 500.00> | <12 500.00> |
| Money Market 61393002468 | 105 667.24 | 103 536.27 |
| FNB Cheque Account | 253 217.18 | 271 038.43 |
| Petty Cash | 876.31 | 1 341.83 |
| | <u>442 133.46</u> | <u>461 172.68</u> |
| | <u>4 265 843.31</u> | <u>4 266 586.82</u> |
| CAPITAL & LIABILITIES | | |
| ===== | | |
| Capital & Reserves: | | |
| ----- | | |
| Capital | 2 373 942.41 | 2 231 823.02 |
| Surplus / <Deficit> | <448 503.02> | 142 119.39 |
| | <u>1 925 439.39</u> | <u>2 373 942.41</u> |
| Reserves: | | |
| ----- | | |
| Bursary Fund | 15 000.00 | 15 000.00 |
| Replacement Fund | 45 000.00 | 45 000.00 |
| Contingency Fund (74635838326) | 828 094.66 | 1 160 066.61 |
| Farm Fund (74387356593) | 437 483.01 | 422 662.41 |
| | <u>1 325 577.67</u> | <u>1 642 729.02</u> |
| Current Liabilities: | | |
| ----- | | |
| Creditors | 24 228.32 | 24 529.76 |
| - Belhar Pension Fund | | 600.00 |
| - SARS Income Tax | 729 735.60 | |
| - Sanlam Unity Pension Fund | | 4 340.76 |
| - WCED Rent Prepaid | 150 269.07 | 141 763.27 |
| - Rent Receivable Prepaid | 4 686.50 | |
| - Provision: Accounting Services | 4 710.00 | |
| - Provision: Bonusses | 17 431.40 | 17 431.40 |
| - Provision: Leave Pay | 46 776.70 | 31 544.82 |
| - Rent Deposit: Rectory | 9 000.00 | |

STEINTHAL ESTATE
COMPARATIVE BALANCE SHEET
AS ON 31/03/2022

18/05/2022 09:50 Page: 2
Prepared by: The Base Line

| | This Yr Per Date | Previous Per Date |
|----------------------------------|----------------------------|----------------------------|
| - Hire Deposit: Swimming Pool/Ca | | 1 500.00 |
| VAT Payable | <u>27 988.66</u> | <u>28 205.38</u> |
| | <u>1 014 826.25</u> | <u>249 915.39</u> |
| | <u><u>4 265 843.31</u></u> | <u><u>4 266 586.82</u></u> |

STEINTHAL ESTATE
COMPARATIVE INCOME STATEMENT
FOR THE PERIOD ENDING 31/03/2022

18/05/2022 08:28 Page: 1
Prepared by: The Base Line

| | Actual 31/03/2021 | Actual To Date | Budget To Date | Period Difference | Budget 2021/2022 | Budget 2022/2023 |
|---------------------------------------|----------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| INCOME: | | | | | | |
| ===== | | | | | | |
| Rent Receivable: | | | | | | |
| - Rent Receivable: SKDD | 6 000.00 | 6 000.00 | 6 000.00 | | 6 000.00 | 6 000.00 |
| - Rent Receivable: WCED | 1 416 469.71 | 1 501 457.97 | 1 501 460.00 | 2.03- | 1 501 460.00 | 1 591 560.00 |
| - Rent Receivable: Homes | 149 712.46 | 166 134.67 | 125 100.00 | 41 034.67+ | 125 100.00 | 197 240.00 |
| - Rent Receivable: Rectory | 33 447.71 | 97 637.50 | 42 500.00 | 55 137.50+ | 42 500.00 | 108 000.00 |
| - Rent Receivable: Other | 695.65 | 869.56 | | 869.56+ | | |
| Electricity & Water Recouped: | | | | | | |
| - Elec Recouped: Children's Home | 260 510.95 | 321 910.38 | 252 400.00 | 69 510.38+ | 252 400.00 | 309 600.00 |
| - Elec Recouped: Steintal School | 174 328.48 | 232 192.84 | 196 000.00 | 36 192.84+ | 196 000.00 | 202 350.00 |
| - Elec Recouped: Steintal Hostel | 169 786.39 | 218 103.04 | 192 000.00 | 26 103.04+ | 192 000.00 | 218 000.00 |
| - Elec Recouped: Homes | 44 667.64 | 44 911.12 | 28 800.00 | 16 111.12+ | 28 800.00 | 39 600.00 |
| - Water Recouped Children's Home | 102 633.52 | 83 406.37 | 90 000.00 | 6 593.63- | 90 000.00 | 90 000.00 |
| - Water Recouped Steintal School | 20 626.14 | 16 515.20 | 15 800.00 | 715.20+ | 15 800.00 | 10 000.00 |
| - Water Recouped: Hostel | 34 609.60 | 58 854.64 | 34 000.00 | 24 854.64+ | 34 000.00 | 44 000.00 |
| Levies: | | | | | | |
| - Levies: Water/Sewerage | 66 624.50 | 70 653.24 | 70 680.00 | 26.76- | 70 680.00 | 70 770.00 |
| - Levies: Swimming Pool | 5 270.94 | 6 793.56 | 6 790.00 | 3.56+ | 6 790.00 | 7 080.00 |
| Interest Receivable: | | | | | | |
| - Interest/Dividends Investments | 150 920.23 | 55 759.57 | 49 510.00 | 6 249.57+ | 49 510.00 | 28 800.00 |
| - Interest Receivable: G Zahn | 25 144.85 | 22 957.66 | 22 160.00 | 797.66+ | 22 160.00 | 22 380.00 |
| Revaluation Of Shares | <56 013.52> | | | | | |
| Contributions Received | | | | | | |
| - Contribution: Escom Servitude | 200 000.00 | | | | | |
| Donations Received | 1 000.00 | 800.00 | | 800.00+ | | |
| Transfer From Funds: | | | | | | |
| - Transfer From Contingency Fund | | 373 054.00 | 55 000.00 | 318 054.00+ | 55 000.00 | |
| Insurance Claims | 4 295.39 | 14 932.96 | | 14 932.96+ | | |
| TOTAL INCOME | 2 810 730.64 | 3 292 944.28 | 2 688 200.00 | 604 744.28+ | 2 688 200.00 | 2 945 380.00 |
| LESS EXPENSES: | | | | | | |
| ===== | | | | | | |
| Affiliation Fees & Subscriptions | 2 823.91 | 2 841.30 | 2 950.00 | 108.70+ | 2 950.00 | 3 000.00 |
| Insurance: | | | | | | |
| - Insurance: Santam | 284 289.93 | 275 614.05 | 305 750.00 | 30 135.95+ | 305 750.00 | 278 400.00 |
| - Insurance: Children's Home | | 33 540.59 | 33 550.00 | 9.41+ | 33 550.00 | 35 000.00 |
| Bank Charges | 7 030.13 | 6 684.84 | 8 400.00 | 1 715.16+ | 8 400.00 | 7 200.00 |
| Fixrd Assets Scrapped | 1.00 | | | | | |
| Donations & Contributions: | | | | | | |
| - Donations: General | 35 000.00 | 25 000.00 | 25 000.00 | | 25 000.00 | |
| - Donations: Children's Home (G Zahn) | 35 000.00 | 22 000.00 | 22 000.00 | | 22 000.00 | 22 000.00 |
| - Donations: Steintal School (G Zahn) | | 10 000.00 | | 10 000.00- | | |
| Rates & Taxes: | | | | | | |
| - Rates: Steintal Estate | 49 617.74 | 37 548.53 | 53 000.00 | 15 451.47+ | 53 000.00 | 42 000.00 |
| - Rates: Rectory | 19 401.66 | | 21 000.00 | 21 000.00+ | 21 000.00 | 21 000.00 |
| Electricity, Water & Sewerage: | | | | | | |
| - Elec: Steintal Estate | 583 588.35 | 732 909.27 | 683 100.00 | 49 809.27- | 683 100.00 | 762 000.00 |
| - Water: Steintal Estate | 7 875.95 | 32 478.54 | 9 600.00 | 22 878.54- | 9 600.00 | 12 000.00 |
| Rent Payable | 249 803.34 | 262 293.54 | 262 290.00 | 3.54- | 262 290.00 | 275 400.00 |
| Maintenance: | | | | | | |
| - Maintenance: Estate Equipment | 156.42 | 1 264.34 | 1 800.00 | 535.66+ | 1 800.00 | 1 800.00 |
| - Maintenance: Office Equipment | 129.57 | 861.72 | 1 440.00 | 578.28+ | 1 440.00 | 1 440.00 |
| - Maintenance: Fire Extinguishers | 4 200.00 | 3 049.13 | 5 540.00 | 2 490.87+ | 5 540.00 | 3 600.00 |
| - Maintenance: Security Services | 142 458.00 | 231 990.00 | 240 600.00 | 8 610.00+ | 240 600.00 | 310 468.00 |
| - Maintenance: Dams | | | 2 400.00 | 2 400.00+ | 2 400.00 | 2 400.00 |
| - Maintenance: Property & Buildings | 30 176.73 | 54 618.60 | 55 000.00 | 381.40+ | 55 000.00 | 60 000.00 |
| - Repairs: Insurance Claims | 5 829.50 | | | | | |
| - Maintenance: Loose Tools | | | 960.00 | 960.00+ | 960.00 | |
| - Maintenance: Electrical Equipment | | 47 752.60 | 55 000.00 | 7 247.40+ | 55 000.00 | 6 000.00 |
| - Maintenance: Pniel Camp Ground | | | 1 650.00 | 1 650.00+ | 1 650.00 | 36 000.00 |
| - Maintenance: Rectory | 8 977.22 | 14 352.71 | 13 200.00 | 1 152.71- | 13 200.00 | 13 320.00 |
| - Maintenance: Swimming Pool | 4 899.54 | 15 797.94 | 4 400.00 | 11 397.94- | 4 400.00 | 5 040.00 |
| - Maintenance: Pest Control | 5 419.17 | 7 472.53 | 7 400.00 | 72.53- | 7 400.00 | 7 700.00 |
| - Maintenance: Hygiene & Cleaning | 3 212.38 | 2 638.96 | 4 400.00 | 1 761.04+ | 4 400.00 | 3 600.00 |
| Licences: Radio & TV | 578.43 | 1 009.39 | 630.00 | 379.39- | 630.00 | 840.00 |
| Literature & News | 1 362.15 | 2 301.29 | 1 900.00 | 401.29- | 1 900.00 | 2 300.00 |
| Staff Expenses: | | | | | | |

STEINTHAL ESTATE
COMPARATIVE INCOME STATEMENT
FOR THE PERIOD ENDING 31/03/2022

18/05/2022 08:28 Page: 2
Prepared by: The Base Line

| | Actual 31/03/2021 | Actual To Date | Budget To Date | Period Difference | Budget 2021/2022 | Budget 2022/2023 |
|-----------------------------------|----------------------|-------------------|-------------------|----------------------|---------------------|---------------------|
| - Staff: Bonus | 52 195.40 | 52 294.25 | 52 320.00 | 25.75+ | 52 320.00 | 55 440.00 |
| - Staff: Salaries | 599 593.10 | 634 308.00 | 634 320.00 | 12.00+ | 634 320.00 | 664 140.00 |
| -Staff: Leave Pay Provision | 31 544.82 | 15 231.88 | | 15 231.88- | | |
| - Staff: Pension Fund | 73 278.72 | 75 568.21 | 75 660.00 | 91.79+ | 75 660.00 | 80 640.00 |
| - Staff: UIF, PAYE & WCA | 5 440.53 | 6 057.84 | 6 060.00 | 2.16+ | 6 060.00 | 6 240.00 |
| - Staff: Medical Aid Allowance | 59 688.00 | 67 408.20 | 67 592.00 | 183.80+ | 67 592.00 | 71 200.00 |
| - Staff: Housing Allowance | 66 336.00 | 67 175.40 | 67 200.00 | 24.60+ | 67 200.00 | 71 400.00 |
| - Staff: Travel Allowance | 79 404.00 | 83 304.00 | 83 240.00 | 64.00- | 83 240.00 | 86 400.00 |
| - Staff: Education & Consultation | 7 800.00 | 6 997.00 | 15 000.00 | 8 003.00+ | 15 000.00 | 30 000.00 |
| - Staff: Welfare | 2 856.87 | 204.78 | 3 600.00 | 3 395.22+ | 3 600.00 | 7 000.00 |
| - Staff: Covid19 TERS Received | <13 403.60> | | | | | |
| - Staff: Covid19 TERS Payments | 13 403.60 | | | | | |
| Professional Services: | | | | | | |
| - Audit Fees | 15 670.00 | 16 610.00 | 16 300.00 | 310.00- | 16 300.00 | 18 000.00 |
| - Secretarial Services | 1 891.30 | 16 781.30 | 3 600.00 | 13 181.30- | 3 600.00 | 4 800.00 |
| - Accounting Services | 45 960.00 | 48 360.00 | 48 360.00 | | 48 360.00 | 49 560.00 |
| - Legal Expenses | | | 2 200.00 | 2 200.00+ | 2 200.00 | 6 000.00 |
| - Burglar Alarm Services | 3 028.08 | 2 936.60 | 2 760.00 | 176.60- | 2 760.00 | 2 760.00 |
| - Seff Rent Commission | | 9 000.00 | | 9 000.00- | | 10 800.00 |
| SARS: | | | | | | |
| - SARS: Income Tax | | 472 150.86 | | 472 150.86- | | |
| - SARS: Penalty & Interest | | 257 584.74 | | 257 584.74- | | |
| Travelling Expenses: | | | | | | |
| - Travel Exp: Meetings | 24 303.32 | 30 447.93 | 22 600.00 | 7 847.93- | 22 600.00 | 30 000.00 |
| - Travel Exp: Other | | 73.91 | | 73.91- | | |
| Computer Programs & Requisites | 10 283.69 | 7 589.35 | 11 600.00 | 4 010.65+ | 11 600.00 | 12 400.00 |
| Stationery & Printing: | | | | | | |
| - Printing Purchases | | | 1 200.00 | 1 200.00+ | 1 200.00 | |
| - Photocopier Copy Charges | 1 716.51 | 2 015.62 | 2 400.00 | 384.38+ | 2 400.00 | 2 220.00 |
| - Stationery Purchases | 1 565.51 | 2 874.59 | 2 800.00 | 74.59- | 2 800.00 | 3 600.00 |
| Telecommunication: | | | | | | |
| - Postage & Courier | 718.26 | 293.91 | 1 400.00 | 1 106.09+ | 1 400.00 | 900.00 |
| - Internet Charges | 7 266.12 | 7 589.26 | 7 680.00 | 90.74+ | 7 680.00 | 7 710.00 |
| - Cellphones | 2 467.87 | 2 504.40 | 2 880.00 | 375.60+ | 2 880.00 | 2 640.00 |
| - Telephone Expenses | 2 561.59 | 2 045.88 | 3 600.00 | 1 554.12+ | 3 600.00 | 2 400.00 |
| Refreshments | 4 604.98 | 7 274.23 | 7 500.00 | 225.77+ | 7 500.00 | 13 000.00 |
| Vehicle & Tractor Expenses: | | | | | | |
| - Vehicle: Fuel | 9 344.70 | 16 421.75 | 15 900.00 | 521.75- | 15 900.00 | 18 000.00 |
| - Tractor/Grass Cutter: Fuel | 7 831.04 | 11 125.10 | 8 800.00 | 2 325.10- | 8 800.00 | 12 180.00 |
| - Vehicle: Maintenance | 42 528.53 | 3 113.57 | 24 000.00 | 20 886.43+ | 24 000.00 | 6 000.00 |
| - Vehicle: Licences | 786.00 | 1 278.00 | 1 750.00 | 472.00+ | 1 750.00 | 1 450.00 |
| Provisions: | | | | | | |
| - Provision: Irrecoverable Debt | 13 296.83 | <22 907.79> | | 22 907.79+ | | |
| Depreciation: | | | | | | |
| - Depreciation: Vehicle | 1 879.44 | 1 503.55 | 1 884.00 | 380.45+ | 1 884.00 | 1 884.00 |
| - Depreciation: Computer Equip | 4 127.91 | 4 179.07 | 3 408.00 | 771.07- | 3 408.00 | 3 900.00 |
| - Depreciation: Workshop Equip | 2 098.80 | 2 054.00 | 2 100.00 | 46.00+ | 2 100.00 | 2 054.00 |
| - Depreciation: Kitchen/Neatness | 157.11 | 157.52 | 156.00 | 1.52- | 156.00 | 151.00 |
| - Depreciation: Furniture & Equip | 4 555.10 | 5 820.52 | 4 284.00 | 1 536.52- | 4 284.00 | 5 737.00 |
| TOTAL EXPENSES | 2 668 611.25 | 3 741 447.30 | 3 027 114.00 | 714 333.30- | 3 027 114.00 | 3 203 114.00 |
| SURPLUS / <DEFICIT> | 142 119.39 | <448 503.02> | <338 914.00> | 109 589.02- | <338 914.00> | <257 734.00> |
| ELECTRICITY SUMMARY: | | | | | | |
| Escom Account | 583 588.35 | 732 909.27 | 683 100.00 | 49 809.27- | 683 100.00 | 762 000.00 |
| Electricity Recouped | 649 293.46 | 817 117.38 | 669 200.00 | 147 917.38+ | 669 200.00 | 769 550.00 |
| ELECTRICITYSURPLUS / <DEFICIT> | 65 705.11 | 84 208.11 | <13 900.00> | 98 108.11+ | <13 900.00> | 7 550.00 |

STEINTHAL LANDGOED: MAART 2022 MAANDSTATE KOMMENTAAR

Die bedryf tekort (Kolom 2 = "Actual To Date") het in Maart 2022 vermeerder vanaf Januarie 2022 se R161 570.68 na R448 503.02.

In vergelyking met die begroting tot by Maart 2022 is die hoof afwykings (Kolom 4 = "Period Difference") die volgende:

1. INKOMSTE:

a. Totale inkomste van R3 292 944.28 is R604 744.28 bokant begroting:

i. Bokant Begroting:

1. Wonings huur R41 034.67
2. Pastorie huur R55137.50
3. Elektrisiteit Kinderhuis R69 510.38
4. Elektrisiteit Skool R36 192.84
5. Elektrisiteit Koshuis R26 103.04
6. Elektrisiteit wonings R16 111.12
7. Water Kinderhuis R6 593.63
8. Water Skool R715.20
9. Water Koshuis R24 854.64
10. Rente & dividende R6 249.57
11. G Zahn rente R797.66
12. Oordrag Uit Gebeurlikheidsfonds R318 054.00
13. Versekeringeise R14 932.96 (uitgawe moet nog aangegaan word)

ii. Onderkant Begroting:

1. Al die inkomste items is bokant begroting

2. UITGAWES:

a. Totale uitgawes van R3 741 447.30 is R714 333.20 bokant begroting:

i. Streng beheer oor die uitgawes se resultaat is dat byna almal onderkant begroting is. Die uitsonderings wat onderkant begroting is (slegs items bokant R500):

1. Donasies Steintal Skool R10 000
2. Elektrisiteit R49 809.27
3. Water R22 878.54
4. Pastorie Instandhouding R1 152.71
5. Swembad R11 397.94
6. Verlofgeld Voorsiening R15 231.88
7. Sekretarieedienste R13 181.30 (SAID Belasting Opgawes)
8. Seeff huur kommissie R9 000
9. SAID Inkomstebelasting R472 150.86
10. SAID Boete En Rente R257 584.74
11. Reiskoste vergaderings R7 847.93
12. Voertuig Petrol R521.75
13. Trekker & Grassnyner Petrol R2 325.10
14. Waardevermindering Meubels R1 536.52

3. SARS OPGAWES EN AANSLAE:

- a. Na goedkeuring van die konsep jaarstate moet die Beheerraad die ouditeure instruksies gee om die inkomste belasting opgawe vir daardie jaar te voltooi en die aanslag aan die HUB te stuur.

4. DEBITEUR STELSEL:

- a. Tot dusver was uitstaande gelde ontvangbaar vir huur, water, elektrisiteit en heffings op 31 Maart elke jaar in berekening gebring.

- b. Ons is besig met die implementering van die Pastel debiteur stelsel.
- c. Die admin beampte sal dan elke maand elke huurder/verbruiker faktureer met die huur, water, elektrisiteit, heffings en so meer.
- d. Ons gaan die admin beampte begelei rondom die hele proses en implementering.

ANNEXURE H



Privaatsak / Private Bag / Inombolo Yebhokisi 1
Belhar 7507

**Verenigende
Gereformeerde Kerk
in Suider-Afrika**

**Uniting
Reformed Church
in Southern-Africa**

Streeksinode Kaapland
Cape Regional Synod
Isinodi-Phondo lase-Kapa

Tel / Inombolo Yomnxeba: (021) 952-2151
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Retirement age of Ministers of the Word

As a Regional Synod, we have over the last years allow the practice where Ministers who reach the retirement age, to retire at any time before their sixty-sixth birthday, if it is still within the financial year of their sixty-fifth year. This was done to allow Ministers and congregations to finalize any, and all matters between them. However, this leeway is now being abused by some Ministers when they reach the age of sixty-six years without regard of the Church Order Stipulations.

General Synod, Stipulation 8.1.1 and Regional Synod Stipulation 24. 1 state:

“a Minister of the Word may retire at the age of sixty years, or earlier, if the rules of his/her pension fund make this possible”.

Stipulations 8.1.2 and 24.2 states: “It is compulsory for a minister of the Word to retire at the age of sixty-five.”

These stipulations are very clear that Ministers of Word who reach the age of sixty-five, does not have a choice to stay longer in the ministry, but must retire. Any Minister who disregards these stipulations acts in contradiction with the Church Order which is inadmissible. In the event where Congregations owe their Ministers any money, be it salary or pension, the effect of this stipulations is still the same, the Minister must retire.

Stipulation 19 of General Synod describe the responsibilities and competence of the Presbytery.

General Stipulation 19.2.7.3 state: it is the responsibility and competence of the Presbytery “to see whether they (office bearers mentioned in 19.2.7.1) are following the Church Order and Stipulations, as well as the resolutions of the broader meetings”.

General Synod, stipulation 19.2.1, Regional Synod stipulation 52.2.1 states: “Presbyteries must see to it that congregations and office bearers fulfil their calling and duties, as described in the Church Order, Stipulations and Rules.

General Synod, stipulation 19.2.6, Regional Synod stipulation 52.2.2 states: "to issue and receive Deeds of Demission..."

Clearly it is the function and responsibility of the Presbytery to enforce stipulation 8.1.1, 8.1.2 of General Synod, and 24.1, 24.2 of Regional Synod. Inaction of the Presbytery comes down to the abandonment of their fiduciary duty towards both the Congregation, Ministers, and the Church Order. Presbyteries don't have the power to allow or make agreements with its Ministers to stay in the Ministry after the age of sixty-five. Any arrangements regarding arrears owed to the Minister are irrelevant to these stated stipulations, implying that whatever arrangements is negotiated between the Minister, his Congregation and approved by the Presbytery, still does not negate the fact that a Minister must retire at age sixty-five.

In practice, this means that the Presbyteries have the responsibility and the right to terminate the service of their Minister's at the stated retirement age.

The South African law protects employees against unfair discrimination on a number of grounds, including age (EEA 1988, section 6(1)). The LRA OF 1995 (section 187(1)(f)) also classify that a dismissal is based on age is automatically unfair UNLESS the employee has reached the NORMAL or AGREED age of retirement for employees in that capacity (LRA section 187(1)(b)). This means that in work environments where there are NO stated retirement age, employees can and may work to any age. However, if the employee's work contract, or other known stipulations, is clear about the retirement age, the employer, in our case the URCSA, through its agents, the Regional Synod's and Presbyteries, have the power, right and duty to enforce the rule of retirement, as stated in the Church Orders.

By not retiring at the agreed and stated age, the congregation is financially negatively affected by paying a salary to a person who has legally no obligation to be there. In the event of a congregation owing arrears in the form of salary, pension, or any statute obligations such as PAYE and UIF, owed to SARS, the congregation is doubly punished if the retirement rule is not enforced. This means that a Minister is receiving a salary after retirement age, while the statutory obligations can't be fulfilled, thereby increasing the debt and burden of the congregation. By enforcing the retirement age, the congregation can use the current salary expense to pay off its debt owed to the Minister, the pension fund and SARS. By not enforcing the Church Order, the Church are making a mockery of their own rules and Constitution, which have a negative legal impact on future decision-making abilities for the Congregations, Presbyteries, and the Synods.



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Rev. Dr. Unif. JD Baartman

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